

# Helping Employers Identify Eligible Candidates and Capture Tax Benefits

## Work Opportunity Tax Credit (WOTC)

### Extending Recruitment and Maximizing Tax Credit Eligibility

Each year, millions of dollars in WOTC incentives go unclaimed, even though employers are hiring from the designated target groups. MAXIMUS Tax Credit and Employer Services helps you identify WOTC tax credit-eligible candidates and capture these often-overlooked tax benefits — with little to no additional demand on your human resources staff.

### About the Work Opportunity Tax Credit

WOTC is a federal hiring incentive for organizations to employ individuals from specific targeted groups, including:

- Veterans
- Ex-felons
- Temporary Assistance for Needy Families (TANF), Supplemental Security Income (SSI) or Supplemental Nutrition Assistance Program (SNAP) recipients
- Individuals unemployed for more than 27 weeks
- High-risk youth and youth employment program participants
- Vocational rehabilitation referrals

You may be eligible for WOTC credits ranging from \$2,400 up to \$9,600 per qualified individual.

### How does WOTC work?

Tax credit eligibility must be determined on or before the job offer date. Once a candidate is determined to be eligible, you must complete and submit IRS Form 8850 (Pre-Screening Notices and Certification Request for the Work Opportunity Tax Credit) to your State Employment Security Agency (SESA) within 28 days after the employee begins work. Once the required information is received, an eligibility determination will be made by the SESA, and when appropriate, a certification will be issued to you.



### Make WOTC Work for You

MAXIMUS is committed to ensuring that the tax credit services we provide yield maximum tax credit dollars and significant savings on your hiring costs. At the same time, we strive to make minimal demands on you and your staff. We accomplish this through a strong client focus, deep corporate resources, and an unwavering commitment to support your tax credit needs.

*“In one year, MAXMUS increased our tax credits more than 100% compared to what we had been getting from another vendor. They process our 165,000 annual hires in a timely professional manner.”*

— Fortune 500 Specialty Retail Company

## Take Advantage of MAXOutreach®

MAXOutreach is an exclusive recruitment and outreach service to enhance your tax credit offering. This innovative and proprietary recruitment tool helps you reach non-traditional sources of tax credit-eligible applicants and meet your hiring requirements.

MAXOutreach is a solution that integrates cutting-edge technology with a comprehensive network of more than 87,000 community-based organizations and government agencies in all 50 states and in every major city and county. The result is a high-quality, cost-effective recruitment tool that reduces your cost per hire by enhancing or replacing current online job board strategies, and significantly increases your tax credit dollars.

Some of our targeted local organizations include:

- Faith-based organizations
- Social service organizations
- Programs serving seniors, people with disabilities and veterans
- Nonprofit and for-profit government-funded placement services
- Job services
- Colleges, universities and trade schools

## Connect to an Experienced Partner

Our history in providing tax credit services dates back to 1978 when we began helping companies process their new hires through the Targeted Jobs Tax Credit program. Since then, MAXIMUS has administered the WOTC tax credit program for more than 350 clients, with a greater than 97 percent customer retention rate.

Our tax credits practice is governed by the following principles:

- A primary concern for client satisfaction
- State-of-the-art technology and management methods
- Protection of client confidentiality
- The ultimate goal of tax credit maximization

In keeping with these principles, we have developed a mission for our tax credit program management. This mission is to maximize tax credit potential through a flexible process designed to meet your needs. We understand that you have your own unique hiring processes; therefore, our tax credit management processes accommodate your processes without introducing additional administrative burdens on your management or staff.

## One Focus, One Source

MAXIMUS Tax Credit and Employer Services has maintained a single focus on helping employers maximize their tax credit potential since 1978. It is our sole purpose, and we are passionate about being a premier provider in our field. Our dedicated professionals help employers reach non-traditional sources of tax credit-eligible applicants and meet their hiring requirements. We combine nearly 40 years of tax credit program experience with innovative thinking and a caring attitude of partnership and shared goals. Every process, procedure and project we undertake is empowered with deep subject matter expertise focused on delivering high-quality cost-effective solutions that help employers fulfill their missions. We invite you to contact MAXIMUS to discuss how our tax credit services can support your needs.

Contact: [businessandtaxcredit@maximus.com](mailto:businessandtaxcredit@maximus.com)

Visit: [maximus.com/wotc](http://maximus.com/wotc)



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