

# Setting up OneLogin – video transcript

Hello, this training is for setting up your OneLogin on your phone.

First part is to download and install OneLogin Protect.

From your cell phone or tablet, you need to open your devices app store. If it is an Android Device, it's called the "Google Play Store".

Search for OneLogin Protect and select the app from the search results.

Tap "Get" if it's an Apple or Install if it is an "android" to install the app on your phone.

After the installation is complete, tap "Open". Apple and Android should both have this message to open your app. You can also open and use OneLogin Protect by tapping the OneLogin Protect icon on your device's apps screen.

After you have installed the app and before using it to log in, you must register (also known as "pair") it with your MAXIMUS account.

To do this, from a desktop or laptop computer, go to your OneLogin profile page by entering this address into a web browser.

You will see the address on the screen, and it is also <https://maximusinc.onelogin.com/profile>.

Log in to your MAXIMUS account with your employee ID number and password.

At this point, you should see the add 2 factor method screen. Choose Vendor, OneLogin Protect.

Select your device, and the pairing method is going to be to scan the barcode.

From the OneLogin protect scan barcode screen, point your device's camera to the QR code shown in the browser on your desktop or laptop PC. The box on the screen turns green once your device is registered to your OneLogin account. Then you will know that this is successful.

Once your device has been successfully paired with your MAXIMUS account, your OneLogin profile will show your registration information.

If the code does NOT scan for you, tap Enter the code instead in the mobile app, and in your PC web browser, click Pairing Method: Manual Entry to display a registration code.

Then on your mobile device, enter the registration code

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